

# Elmont Public Library Five-Year Plan January 1, 2026 – December 31, 2030

## EXECUTIVE SUMMARY

The following pages describe in detail the Elmont Public Library Five-year Plan for the period January 1, 2026 through December 31, 2030. The Five-year Plan consists of seven major goals: Patron Use, Technology, Public Relations, Budget and Finance, Personnel, Resources and Facilities.

## MISSION STATEMENT

To serve the needs of our changing community by providing the opportunity for learning, recreation and personal growth in a fiscally sound and responsible manner. This is to be accomplished by maximizing the expertise of professional librarians and thoughtfully leveraging current and emerging technologies. To remain responsive to the changing needs of the community, the plan will be reviewed annually and revised as needed.

## SECTION 1 - GENERAL INFORMATION

Name of System: Elmont Memorial Library  
Street Address: 700 Hempstead Turnpike  
City/Town: Elmont/ Hempstead  
Zip Code: 11003

Telephone: (516) 354-5280  
Director: Jean Simpson  
E-mail: [jsimpson@elmontlibrary.org](mailto:jsimpson@elmontlibrary.org)  
System Home Page: [www.elmontlibrary.org](http://www.elmontlibrary.org)  
Date of Establishment: December 1939  
Square Mileage of System Service Area: 4.9  
Name of Library System: Nassau County Library System

## SECTION 2 - SYSTEM GOVERNANCE

### BY-LAWS OF THE BOARD OF TRUSTEES Preamble

The Elmont Public Library is a school district public library established pursuant to the Education Law of the State of New York. The Board of Trustees of the Elmont Public Library operates by authority of, in accordance with, and pursuant to Charter No. 5891 granted to the Elmont Union Free School District by the Board of Regents of the State of New York, all and any subsequent Charter Amendments, and the Laws and the Rules and Regulations of the State of New York.

## SECTION 3 - GOALS/INTENDED RESULTS

This Five-year Plan consists of seven major goals:

Goal 1: Patron Use

Increase awareness and use of Library programs and resources through targeted marketing efforts, including flyers, newsletters, the library website, social media, email campaigns, school lunch calendars, special event flyers distributed in elementary student backpacks, and direct staff outreach, including ongoing patron training and welcome sessions. These efforts aim to strengthen community engagement and increase program attendance, utilization of library databases, circulation of materials (books, DVDs, BCDs, eBooks, e-Audiobooks, museum passes, and Library of Things items), and growth in the number of library cardholders.

**Intended Result(s):**

Increase collection circulation, including physical materials and use of digital resources such as eBooks, eAudiobooks, databases, etc., program attendance, and museum pass use.

**Goal 2: Technology**

Keep the Library on the cutting edge of new library technologies by continuously improving existing technology and infrastructure. Specifically, advance library media services by identifying and implementing new trends, evaluating innovative technology platforms, maintaining a user-friendly website, and ensuring staff remain current with evolving technology developments.

**Intended Result(s):**

Continue upgrading website, public and staff computers, and improve staff proficiency with current and emerging technologies.

**Goal 3: Public Relations**

Strengthen and grow relationships with local community organizations—including school districts, the Chamber of Commerce, civic associations, the press, and professional library associations (ALA, PLA, NCLA, LILRC). Expand community outreach to promote library resources, advocate for library services, and enhance public engagement. Use community feedback to develop programs and services that meet local needs.

**Intended Result(s):**

Improved connections with local organizations, high school and elementary school districts, library associations, and continued positive coverage of Library in local press.

**Goal 4: Budget and Finance**

Consistently create budgets that provide a high level of service without putting an undue burden on taxpayers. We plan to adjust the budget annually as needed to maximize impact of revenue, providing top quality programming, materials, technology and customer service with minimal tax burden.

**Intended Result(s):**

Improved service (collection, programming, adequate staffing, etc.) maintained without undue tax burden on residents.

#### Goal 5: Personnel

Enhance customer service and operational efficiency in response to today's evolving service environment by strategically hiring, reallocating, or streamlining staff as needed, providing ongoing, skills-based training to strengthen customer service.

##### Intended Result(s):

Improved efficiency and customer service.

#### Goal 6: Resources

Develop collections (books, DVDs, BCDs, CDs, eBooks etc.) based on circulation data, and constantly improve programs to respond to patron needs (education, entertainment, exercise, career training, etc. as appropriate for all age groups). We plan to consistently improve the collection through weeding and development, continue to offer a wide array of cultural, informational and recreational programs and services, and provide programs and materials that complement the school district curriculum.

##### Intended Result(s):

Improved collection that reflects community needs and interest.

#### Goal 7: Facilities

Maintain and improve the facility, creating new features as needed to continually modernize the library. We plan to make adjustments to the interior space to maximize usage, keep both the interior and exterior in excellent condition, and provide a welcoming, highly usable, safe environment for patrons and staff. Continue the ongoing preventative maintenance program and the long-range plans included in the Building Maintenance Reserve Funds. Continually review and revise (if needed) the Library's "self-protection plan".

##### Intended Result(s):

Improved facility through upgrades, renovation and modifications of existing space.