

UNAPPROVED MINUTES

The 886th Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on August 28, 2025.

CALL TO ORDER

The meeting was called to order by Ms. Ellice Bekier, Board President.

MEMBERS PRESENT:

Ms. Ellice Bekier, President
Ms. Elizabeth Forbes
Ms. Mimi Pierre Johnson
Ms. Suzanne Schatz
Ms. Natasha Warburton Welch

MEMBERS ABSENT:

Ms. Gina Burnett (prior notice given)
Ms. Monique Hardial (prior notice given)

ALSO PRESENT:

Ms. Jean Simpson, Library Director
Mr. Frank Marino, Business Manager
Ms. Catherine Antioco, Library Board Clerk

PUBLIC:

Mr. Jason Smith, H2M Architects & Engineers
Ms. Julie Marchesella, Elmont Chamber of Commerce
Ms. Susan Saint-Joy

EXECUTIVE SESSION:

Ms. Bekier moved to go into Executive Session at 7:00 p.m. to discuss ongoing union negotiations. Seconded by Ms. Pierre Johnson.

Unanimously carried.

The meeting reconvened at 7:20 p.m.

SALUTE TO THE FLAG

Agenda Items Only

No discussion.

At this time, Mr. Jason Smith, representing H2M Architects and Engineers brought the Trustees up-to-date on the progress of the solar project. Discussion followed.

Meeting Room or Theater Requests

There were no meeting room or theater requests for the Board's attention.

APPROVAL OF THE MINUTES

Minutes of the July 24, 2025

The Minutes were approved as submitted.

FINANCE

Warrants

Ms. Pierre Johnson moved to approve Payroll Warrant #2876 dated July 20, 2025 in the amount of \$57,486.82. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Pierre Johnson moved to approve Payroll Warrant #2877 dated August 3, 2025 in the amount of \$55,077.97. Seconded by Ms. Forbes.

Unanimously carried.

Ms. Pierre Johnson moved to approve Bill Warrant 2878 dated August 6, 2025 in the amount of \$38,754.68. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Pierre Johnson moved to approve Bill Warrant #2879 dated August 17, 2025 in the amount of \$55,487.70. Seconded by Ms. Forbes.

Unanimously carried.

Ms. Pierre Johnson moved to approve Bill Warrant #2880 dated August 28, 2025 in the amount of \$76,452.98. Seconded by Ms. Warburton-Welch.

Unanimously carried.

Ms. Pierre Johnson moved to approve Board Appointees Warrant #2881 dated September 1, 2025 in the amount of \$15,419.37. Seconded by Ms. Forbes.

Unanimously carried.

Ms. Pierre Johnson moved to approve the Amazon expense report for the period May 12, 2025 to August 11, 2025. Seconded by Ms. Forbes.

Unanimously carried.

Ms. Pierre Johnson moved to approve the Credit Card expense report for the period June 30 2025 to July 28, 2025. Seconded by Ms. Forbes.

Unanimously carried

The Trustees reviewed the Monthly Position Paper for the period July 18, 2025 to August 22, 2025.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated August 22, 2025. Also provided were reports from the Adult Reference Department, Young Adult Department and Children's Services Department.

A new projector was installed in Meeting Room 2. All-metal security stands were installed in the Children's Room for the iPad Stations. There are several outdated and slow-running computers at the Children's Library Service Desk which need to be replaced.

NLS Initiative is planning a celebration for America's 250th anniversary and our Library will be participating.

S8306C p. 126, Part LL is adding an additional step for reporting all public votes that occur in New York State on or after April 1, 2026.

On Saturday, September 27th, in celebration of Library Card Sign-Up Month, we will be holding a Welcome Session for new and returning Elmont Library cardholders.

A round table meeting for library directors and trustees is being scheduled for November 14, 2025 to meet with Ari Brown and Patricia Canzoneri-Fitzpatrick.

The September through December 2025 newsletter has been mailed. As always, our programming takes into account suggestions from patrons

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

He is doing everything in his power by contacting and pressuring everyone involved in furthering the solar project to have it up and running prior to January, 2026, at which time the Federal Government is canceling all solar rebates. It is expected that the Library's rebate would be approximately \$188,444.00 if it comes in under the January deadline.

Mr. Jason Smith, of H2M Architects and Engineers and Mr. Marino recommended accepting a proposal from Statewide Roofing Inc., based on a BOCES Roofing Bid in the amount of \$1,375,202.00.

Ms. Bekier moved to award Statewide Roofing Inc. the installation of a new roofing system that provides a 20-year "no dollar limit roof warranty" from Carlisle off the Baldwin UFSD Cooperative Roof Bid Contract #0182025/26 in the amount of \$1,375,202.00. Seconded by Ms. Pierre Johnson.

Unanimously carried.

The CSEA representative did not show up for the scheduled September 4, 2025 meeting

Bid EPL 2025-3 Paper Supplies is scheduled to be open in September.

Regarding the emergency lighting battery replacement project, the batteries for our system are no longer available. Mr. Marino is looking into an alternate plan.

The Library's accounting firm has started their 2024/25 full management audit.

The Trustees were in possession of the current part-time staff salaries.

Ms. Pierre Johnson moved to approve the salary schedule for the part-time employees and Administration's salaries for the 2025/2026 budget year, effective July 1, 2025. Seconded by Ms. Forbes.

Unanimously carried.

LEGAL

There was no report from the Board's attorneys.

CORRESPONDENCE

Correspondence was reviewed prior to the meeting.

COMMITTEE REPORTS

There were no committee reports presented.

NEW BUSINESS

There was no new business for the Board’s attention.

OLD BUSINESS

There was no unfinished business for the Board’s attention.

PUBLIC

Ms. Susan Saint-Joy requested permission to use a meeting room to read a book authored by her. Discussion regarding the Library’s policies regarding the use of meeting rooms.

OTHER

There as no additional business brought before the Board.

EXECUTIVE SESSION

Ms. Forbes moved to go into Executive Session at 8:50 p.m.
Seconded by Ms. Warburton Welch.

Unanimously carried.

The meeting reconvened at 9:08 p.m.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees will be held on Thursday, September 25, 2025 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Bekier moved to adjourn the meeting at 9:08 p.m. Seconded
by Ms. Pierre Johnson.

Unanimously carried.

* * * * *

Respectfully submitted,

Catherine Antioco, Library Board Clerk
: