

The 884th Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on June 26, 2025.

CALL TO ORDER

The meeting was called to order by Mr. Livingstone Young, Board President

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Ellice Bekier
Ms. Gina Burnett
Ms. Monique Hardial
Ms. Mimi Pierre Johnson
Ms. Suzanne Schatz

MEMBERS ABSENT: Ms. Natasha Warburton Welsh (prior notice given)

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Business Manager
Alison Matthews Esq., Board Attorneys
Ms. Catherine Antioco, Library Board Clerk

PUBLIC: See annexed Sign In Sheet

EXECUTIVE SESSION:

Ms. Bekier moved to go into Executive Session at 7:05 p.m. to discuss ongoing union negotiations. Seconded by Ms .Schatz

Unanimously carried.

The meeting reconvened at 7:45 p.m.

SALUTE TO THE FLAG

At this time. Ms. Hardial presented the Library's scholarship awards to Amira Elrington-Edwards and Ms. Rameezah Naz.

Agenda Items Only

No discussion.

Meeting Room or Theater Requests

There were no meeting room or theater requests for the Board's consideration.

APPROVAL OF THE MINUTES

Minutes of the May 22, 2025

The Minutes were approved as corrected.

FINANCE

Warrants

Ms. Bekier moved to approve Payroll Warrant #2866 dated May 25, 2025 in the amount of \$55,310.15. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Payroll Warrant #2867 dated June 8, 2025 in the amount of \$56,168.34. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2868 dated June 10, 2025 in the amount of \$31,522.30. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2869 dated June 26, 2025 in the amount of \$58,355.35 Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to approve Board Appointee's Warrant #2870 dated July 1, 2025 in the amount of \$15,931.00. Seconded by Ms. Burnett.

Unanimously carried.

Ms. Bekier moved to approve the Amazon Expense Report for the period April 30, 2025 to June 10, 2025. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve the Credit Card Expense Report for the period May 1, 2025 to May 30, 2025. Seconded by Ms. Burnett.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period May 15, 2025 to June 19, 2025.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated June 20, 2025. Also provided was the Personnel Report dated June 26, 2025, reports from the Adult Reference Department, Young Adult Department and Children's Services Department.

The summer reading program is underway.

The New York State Library has been notified by the Institute of Museum and Library Services that it will receive the full \$8.15 million Grants to States award for Fiscal Year 2025.

Nassau Library System installed the Meraki Firewall upgrade at the Library on June 25th and everything is working properly.

Brief discussion regarding the proposed NLS Memorandum of Organization Amendments that were approved by the NLS Board of Trustees at their May 19, 2025 meeting. Ms. Simpson requested the Board's approval of the amendments.

Ms. Bekier moved to approve the Proposed NLS Memorandum of Organization Amendments. Seconded by Ms. Hardial.

Unanimously carried.

The New York State Covid-19 leave law expires on July 31, 2025.

Discussion regarding changes to the Children's Museum passes. The passes can only be used to admit one adult and one child although the cost for purchasing the passes remains the same.

The Nassau Library System's subscription to Tutor.com will conclude on June 30 and will be replaced by Brainfuse HelpNow as a new online tutoring and learning platform. In-service training for Library staff will familiarize them with the new database.

New York State has approved the Elmont Library's 2024 Annual Report.

Ms. Simpson requested approval of the following personnel changes.

Ms. Bekier moved to hire Ismael Huertas Rondon, Part-time cleaner, effective June 23, 2025 at an hourly rate of \$17.50. Seconded by Ms. Burnett.

Unanimously carried.

Ms. Bekier moved to hire Abigail John, Full-time Typist Clerk, effective July 7, 2025 at an annual salary of \$42,500, with a six month probationary period. Seconded by Ms. Burnett.

Unanimously carried.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

He brought the Trustees up to date on the Solar project. After final review of the plans, Mr. Marino recommended they be revised a third time to include the inverter units on the roof instead of the wall. As soon as these changes are completed, the plans will be filed with the State Education Department.

Update on the new lighting fixtures in the theatre.

Arrangements have been made to test all of the emergency lighting in the building.

Mr. Marino has reviewed the Library's Self Protection Plan with all new full and part-time staff. The annual safety program with all the staff will include the Police department.

Bid EPL 2025-3 Paper Supplies is being prepared and will be published for a July opening date.

LEGAL

There was nothing other than that discussed in Executive Session.

CORRESPONDENCE

There was no correspondence needing the Board's attention.

COMMITTEE REPORTS

There were no committee reports presented.

NEW BUSINESS

There was no new business brought before the Board

OLD BUSINESS

There was no unfinished business for the Board's attention.

PUBLIC

There was no public input.

OTHER

At this time the Board members thanked Mr. Young for his many years of service as a trustee, his professionalism, his wisdom, his strong steady leadership under all circumstances, his presence in representing the Library throughout the community, his ability to navigate all kinds of situations and mostly that it was always a pleasure working with him.

ADJOURNMENT

Before adjourning, the Board set the reorganization meeting for July 2 at 6:00 p..m. The next regularly scheduled meeting of the Board of Trustees will be held on Thursday, July 24, 2025 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Bekier moved to adjourn the meeting at 8:35 p.m. Seconded by Ms. Pierre Johnson.

Unanimously carried.

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Respectfully submitted,

Catherine Antioco
Catherine Antioco, Library Board Clerk