

The 883rd Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on May 22, 2025.

**CALL TO ORDER**

The meeting was called to order by Mr. Livingstone Young, President at 7:05 p.m.

**MEMBERS PRESENT:** Mr. Livingstone Young, President  
Ms. Natasha Warburton-Welch, Vice President  
Ms. Ellice Bekier  
Ms. Gina Burnett  
Ms. Mimi Pierre Johnson

**MEMBERS ABSENT:** Ms. Monique Hardial (prior notice given)  
Ms. Suzanne Schatz (prior notice given)

**ALSO PRESENT:** Ms. Jean Simpson, Library Director  
Mr. Frank Marino, Business Manager  
Ms. William Barrett, CPA, Board Accountant  
Ms. Yolanda Harris, Rynkar, Vail & Barrett  
Ms. Catherine Antioco, Library Board Clerk

**PUBLIC:** Ms. Elizabeth Forbes, (Incoming Board Member)

**EXECUTIVE SESSION:**

Ms. Bekier moved to go into Executive Session at 7:08 p.m.  
Seconded by Ms .Burnett.

Unanimously carried.

The meeting reconvened at 8:15 p.m.

**SALUTE TO THE FLAG**

Mr. Barrett and Ms. Harris reported. They reviewed the Financial Statement for the period ending March 31, 2024.

After a brief discussion, they were excused.

**Agenda Items Only**

No discussion.

**Meeting Room or Theater Requests**

There were no meeting room or theater requests for the Board's consideration.

**APPROVAL OF THE MINUTES**

**Minutes of the April 24, 2025**

The Minutes were approved as presented.

**FINANCE**

**March 31, 2025 Financial Statements**

Mr. Barrett and Ms. Harris reviewed the Financial Statements for the five months period ended March 31, 2025. After a brief discussion, Mr. Barrett and Ms. Harris were excused.

**Warrants**

Ms. Warburton-Welch moved to approve Payroll Warrant #2861 dated April 27, 2025 in the amount of \$51,412.36. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve Bill Warrant #2862 dated May 5, 2025 in the amount of \$24,903.12. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve Payroll Warrant #2863 dated May 11, 2025 in the amount of \$49,931.71. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve Bill Warrant #2864 dated May 22, 2025 in the amount of \$244,544.08. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve Board Appointee's Warrant #2865 dated June 1, 2025 in the amount of \$16,056.60. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve the Amazon Expense Report for the period April 4, 2025 to May 9, 2025. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve the Credit Card Expense Report for the period April 10, 2024 to April 30, 2025 Seconded by Ms. Bekier.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period April 17, 2025 to May 15, 2025.

#### **LIBRARY DIRECTOR'S REPORT**

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated May 15, 2025. Also provided were reports from the Adult Reference Department, Young Adult Department and Children's Services Department.

Regarding the request to Civil Service for a waiver of the residency requirement for hiring Librarian I's, the residency requirement has been removed. Additional titles requiring residency requirements will be revisited next year.

Our on line tutoring service, Tutor.com has been replaced by Brainfuse. The staff will be trained for the transition.

Upkeep of all the computers throughout the Library continue to be maintained and updated when necessary. Websites are updated to assure they are ADA compliant.

We are appreciative of the continued coverage by the Herald.

Ms. Simpson has been working with the new Children's Department Head. Together they are incorporating new ideas she is bringing with her so that we can add more programs over the fall and winter months for children.

Brief discussion regarding museum passes and how they can be accessed.

### **ADVANCED CONSULTING CORPORATION**

Mr. Marino reported.

He brought the Trustees up to date on the Solar project. Once the architects receive the engineered stamped drawings, the project will be filed with the State Education Department.

Installation of the Library's new video camera system has been completed. As a result of using spare piping that was installed when the building was constructed, the bid cost was reduced by \$3,461.00

The second negotiation meeting with the CSEA Union was held.

The Library will be receiving a \$1,850.00 from PSEG as a rebate for the new lighting fixtures in the theatre. The work will be completed in May.

### **LEGAL**

The review of the Library's policies by the attorneys is almost complete.

### **CORRESPONDENCE**

There was no correspondence needing the Board's attention.

### **COMMITTEE REPORTS**

#### **Scholarship Committee**

The members are reviewing the applications.

### **NEW BUSINESS**

There was no new business brought before the Board

### **OLD BUSINESS**

There was no unfinished business for the Board's attention.

**PUBLIC**

Ms. Elizabeth Forbes introduced herself to the Trustees as the incoming Board member.

**ADJOURNMENT**

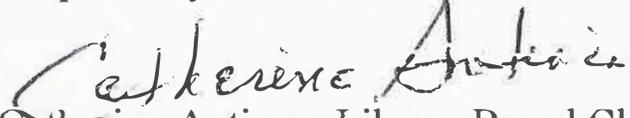
Before adjourning, the Board set the reorganization meeting for July 2 at 6:00 p.m. The next regularly scheduled meeting of the Board of Trustees will be held on Thursday, June 26, 2025 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Bekier moved to adjourn the meeting at 8:15 p.m. Seconded by Ms. Pierre Johnson.

Unanimously carried.

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Respectfully submitted,

  
Catherine Antioco, Library Board Clerk