

The 881st Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on March 27, 2025.

CALL TO ORDER

The meeting was called to order by Mr. Livingstone Young, President at 7:05 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Natasha Warburton-Welch, Vice President
Ms. Ellice Bekier
Ms. Gina Burnett
Ms. Mimi Pierre Johnson

MEMBERS ABSENT: Ms. Monique Hardial (prior notice given)
Ms. Suzanne Schatz (prior notice given)

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Business Manager
Ms. Catherine Antioco, Library Board Clerk

PUBLIC: Ms. Cynthia Hervey

EXECUTIVE SESSION:

Ms. Warburton Welch moved to go into Executive Session at 7:00 p.m. Seconded by Ms. Bekier

Unanimously carried.

The meeting reconvened at 8:00 p.m.

SALUTE TO THE FLAG

Agenda Items Only

No discussion.

Meeting Room or Theater Requests

There were no meeting room or theater requests for the Board's consideration.

APPROVAL OF THE MINUTES

Minutes of the February 27, 2025

The Minutes were approved as presented.

FINANCE

Proposed 2025/2026 Budget

Ms. Warburton-Welch moved to approve the Proposed 2025-2026 Library Budget, the amount to be raised by taxation totaling \$2,512,241.00. Seconded by Ms. Bekier.

Unanimously carried.

Warrants

Ms. Warburton Welch moved to approve Payroll Warrant #2850 dated March 2, 2025 in the amount of 52,045.70. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve Bill Warrant #2851 dated March 4, 2025 in the amount of \$28,893.73 Seconded by Ms. Bekier

Unanimously carried.

Ms. Warburton Welch moved to approve Payroll Warrant #2852 dated March 16, 2025 in the amount of \$54,340.85. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve Bill Warrant #2853 dated March 27, 2025 in the amount of \$43,862.45. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve Board Appointee's Warrant #2854 dated April 1, 2025 in the amount of \$18,755.92. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve Bill Warrant #2855 dated March 27, 2025 in the amount of \$60,481.50. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve the Amazon Expense Report for the period January 9, 2025 to March 11, 2025. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve the Credit Card Expense Report for the period February 4, 2025 to February 28, 2025. Seconded by Ms. Bekier.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period February 21, 2025 to March 21, 2025.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated March 21, 2025. Also provided was the Personnel Report and reports from the Adult Reference Department, Young Adult Department and Children's Services Department.

National Library Week will be from April 6 to April 12, 2025. Ms. Simpson requested permission to offer a week of amnesty for fines on overdue materials returned during that week

Ms. Warburton Welch approved amnesty from fines for patrons who return overdue materials during National Library Week, April 6th through April 12, 2025. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Simpson requested approval of the Annual Report for Public and Association Libraries 2024.

Ms. Warburton Welch moved to approve the Library's 2024 New York State Annual Report for Public and Association Libraries. Seconded by Ms. Bekier.

Unanimously carried.

Outreach to our public schools continues. Ms. Simpson was invited to and attended Information Night for the Howell Road School on April 1, 2025.

She also went to the Gotham Avenue School to meet with students there and bring them up-to-date on what the Library has to offer.

Ms. Simpson request permission to allow up to 8 staff members to attend the Long Island Library Conference to be held on May 8, 2025 at the Melville Marriott at a cost not to exceed \$750.00. Discussion followed.

Ms. Warburton Welch moved to approve the attendance of up to eight staff members and three Trustees at the Long Island Library Conference to be held on May 8, 2025 at a cost not to exceed \$750.00. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Simpson attended an award ceremony on March 24, 2025 to honor Linda White and Sonya Jones.

Unfortunately we received a letter from Civil Service Executive Director Carnell Foskey denying NLS's request for the residency requirement waiver for librarian positions.

Discussion followed regarding Statewide Budget Priorities for Libraries FY25-26 that may be detrimental to support for libraries.

Regarding personnel matters,

Ms. Warburton Welch moved to approve the hiring of Francisco Fernandez, Part-time Cleaner, effective March 11, 2025 at a salary of \$17.50 per hour. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton Welch moved to approve the hiring of Colleen Regan, Typist Clerk Part-time Substitute, effective March 17, 2025 at a salary of \$17.00 per hour. Seconded by Ms. Bekier.

Unanimously carried.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

He brought the Trustees up to date on the Solar project. After review by our attorney Allison Gabala of the changes that were made to the contract, it is now finalized and approved to be signed by Mr. Young, as President, in accordance with the motion made at the September 24, 2024 Board Meeting. Mr. Marino will assist the school district in preparing additional forms that require the signature of the Superintendent of Schools.

Bid 2025-1 Landscaping Services has been awarded to Jhony Landscaping Inc., as per Board motion at the February 2025 meeting.

The Library's policies remain under review by Attorney Miller's office. A meeting will be scheduled to go over the Library policies when the review is finalized.

CORRESPONDENCE

There was no correspondence needing the Board's attention.

COMMITTEE REPORTS

Policy Committee

See above.

Scholarship Committee

There was no update from the Scholarship Committee members.

NEW BUSINESS

Following are the dates for next six (6) months of Board of Trustees meetings:
May 22, June 26, July 24, August 28 and September 25, 2025.

OLD BUSINESS

There was no unfinished business for the Board's attention.

PUBLIC

Ms. Hervey complimented the Library on the variety and amount of programs available to the community. She also asked if there was a possibility that the monthly events calendar could be available earlier to make it easier to sign up for programs that have a two week prior to the event registration period.

ADJOURNMENT

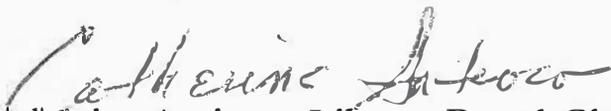
The next regularly scheduled meeting of the Board of Trustees will be held on Thursday, April 24, 2025 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Pierre Johnson moved to adjourn the meeting at 8:20 p.m.
Seconded by Ms. Burnett.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Library Board Clerk