

The 879th Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on January 23, 2025.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Mr. Livingstone Young, President at 7:05 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Ellice Bekier
Ms. Gina Burnett
Ms. Monique Hardial
Ms. Mimi Pierre Johnson
Ms. Suzanne Schatz

MEMBERS ABSENT: Ms. Natasha Warburton-Welch (prior notice given)

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Business Manager
Ms. Catherine Antioco, Library Board Clerk

PUBLIC: Ms. Athena Jean

EXECUTIVE SESSION:

Ms. Burnett moved to go into Executive Session at 7:05 p.m.
Seconded by Ms. Pierre Johnson.

Unanimously carried.

The meeting reconvened at 7:40 p.m.

SALUTE TO THE FLAG

Agenda Items Only

No discussion.

Meeting Room or Theater Requests

Ms. Bekier moved to approve the theatre rental application submitted by Gillen for NY for an event to be held on January 25, 2025. Seconded by Ms. Pierre Johnson.

Unanimously carried.

APPROVAL OF THE MINUTES

Minutes of the December 19, 2024

The Minutes were approved as presented.

FINANCE

Ms. Bekier moved to approve Payroll Warrant #2840 dated December 22, 2024 in the amount of 55,202.52. Seconded by Ms. Burnett.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2841 dated January 7, 2025 in the amount of \$36,745.06. Seconded by Ms. Burnett.

Unanimously carried.

Ms. Bekier moved to approve Payroll Warrant #2842 dated January 5, 2025 in the amount of 47,706.42. Seconded by Ms. Burnett.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2843 dated January 23, 2025 in the amount of \$103,543.29. Seconded by Ms. Burnett. Discussion followed.

Unanimously carried.

Ms. Bekier moved to approve Board Appointee's Warrant #2844 dated February 1, 2025 in the amount of \$16,749.78. Seconded by Ms. Schatz..

Unanimously carried.

Ms. Bekier moved to approve the Amazon Expense Report for the period December 5, 2024 to January 7, 2025. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve the Credit Card Expense Report for the period December 3, 2024 to December 30, 2024, Seconded by Ms. Schatz.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period December 13, 2024 to January 17, 2025.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated January 17, 2025. Also provided were reports from the Adult Reference Department, Young Adult Department and Children's Services Department.

Discussion followed regarding a letter to the Nassau County Civil Service Commission which has been agreed to and signed by other member libraries regarding Civil Service residency requirements.

Ms. Bekier moved to sign on to the letter dated February 3, 2025 from the Nassau Library System to the Nassau County Civil Service Commission regarding Civil Service residency requirement waivers. Seconded by Ms. Burnett.

Unanimously carried.

IT Update: Routine maintenance and updates continue to enhance the Library's services and security.

The Trustees were provided with the 2025 Schedule of NLS Board Meetings.

The New York State Annual Report for Public Libraries is due by March 1, 2025.

Discussion regarding the library events listed on the back of the lunch menus as well as additional ways of reaching our elementary school children. The Children's Department continues to maintain and enhance the entire department to further engage our youngsters.

The Library will be featured in The Herald newspaper. We are also optimistic that the Children's Sensory and Exploration Play Area will be highlighted in Newsday's articles on unique play areas.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

The revised contract is with our attorney for his review. When we receive his approval Mr. Young will sign it on behalf of the Library

Bid EPL 2024-3, Landscaping Services was changed to EPL 2025-01 with an opening date of February 18, 2025.

Bid EPL 2025-2, Video Surveillance System has been finalized .

Discussion regarding the proposed 2025/2026 proposed Library Budget. A work session was scheduled for February 27, 2025.

Discussion regarding the Library's group policy. Mr. Marino researched the matter and recommended going with Utica Insurance Company which is rated "A" by AMA Best and carries the lowest premium.

CORRESPONDENCE

There was no correspondence needing the Board's attention.

COMMITTEE REPORTS

There were no committee reports to review.

NEW BUSINESS

There was no new business brought before the Board

OLD BUSINESS

There was no unfinished business for the Board's attention.

PUBLIC

Ms. Athena Jean thanked the Library for the amazing programs in the Children's Department. She particularly liked "Book Buddies" and complimented the staff as being super nice and friendly.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees will be held on Thursday, February 27, 2025 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Bekier moved to adjourn the meeting at 8:27 p.m. Seconded by Ms. Pierre Johnson.

Unanimously carried.

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Respectfully submitted,

Catherine Antioco
Catherine Antioco, Library Board Clerk