

The 871st Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on May 23, 2024.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Mr. Livingstone Young, President at 7:05 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Natasha Warburton-Welch, Vice President
Ms. Ellice Bekier
Ms. Mimi Pierre Johnson
Ms. Suzanne Schatz

MEMBERS ABSENT: Ms. Gina Burnett (prior excuse given)
Ms. Mimi Pierre Johnson (prior excuse given)

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Business Manager
Tom Volz, Esq., Board Attorney
Mr. Mike Eisenhuth, Board Accountant
Ms. Catherine Antioco, Library Board Clerk

PUBLIC: Ms. Karen Milazzo
Ms. Julie Marchesella, President Elmont Chamber of Commerce

EXECUTIVE SESSION:

Ms. Bekier moved to go into Executive Session at 7:05 p.m. to discuss any pending real estate, personnel or legal matters. Seconded by Ms. Schatz.

Unanimously carried.

The meeting reconvened at 7:25 p.m.

Agenda Items Only

No discussion.

ACCOUNTANT'S REPORT

Mr. Eisenhuth reported. He reviewed the Financial Statement for the period ending March 31, 2024.

After a brief discussion, he was excused.

Meeting Room or Theater Requests

There were no meeting room or theatre requests for the Board's consideration.

APPROVAL OF THE MINUTES

Minutes of the Meeting of April 18, 2024

The Minutes were approved as corrected.

FINANCE

Ms. Warburton-Welch moved to approve Payroll Warrant #2797 dated April 14, 2024 in the amount of \$53,492.97. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve Payroll Warrant #2798 dated April 28, 2024 in the amount of \$54,752.91. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve Bill Warrant #2799 dated May 3, 2024 in the amount of \$28,079.76. Seconded by Ms. Bekier.

Unanimously carried.

Mss. Warburton-Welch moved to approve Payroll Warrant #2800 dated May 12, 2024 in the amount of \$51,355.23. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve Bill Warrant #2801 dated May 23, 2024 in the amount of \$49,448.10. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve Board Appointees Warrant #2802 dated June 1, 2024 in the amount of \$17,523.12. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve the Amazon Expense Report for the period March 27 to April 27, 2024. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to approve the Credit Card Expense Report for the period April 1, 2024 to April 30, 2024. Seconded by Ms. Bekier..

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period April 12, 2024 to May 17, 2024

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated May 17, 2024. Also provided was the Personnel Report and reports from the Adult Reference Department, Young Adult Department and Children's Services Department.

The summer reading program will be kicking off with an event on June 15 that will include carnival games, crafts and ices. Prizes will be given throughout the summer to encourage children to continue reading. The theme this summer is Adventures Begin at Your Library.

Ms. Simpson was happy to report that the New York State budget includes funding for NOVELny, New York Online Virtual Electronic Library.

The IT update included new equipment on order, the reinstallation of the printers in the Children's and Young Adult Departments, including a special lock that will only allow access by administration to install and uninstall the printers. The new printer-copier for the computer has been installed.

Tickets to Adventureland Amusement Park in Farmingdale will be available to our patrons at a cost of \$17.30 per ticket which is what we are charged when obtaining them from NLS.

Ms. Simpson explained the procedures established by NLS for "Resource Sharing Code Library-to Library Fee Reimbursement."

Ms. Simpson will attend a meeting with the MLD/NCLA Civil Service Committee Chair which will discuss various civil service issues facing public libraries.

Ms. Simpson presented for approval the following staff members:

Ms. Warburton-Welch moved to hire Karen Leon, Librarian I part-time effective April 16, 2024 at a salary of \$26.39 per hour. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to hire Grace Mendez, Librarian Trainee part-time effective April 22, 2024 at a salary of \$20.30 per hour. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Warburton-Welch moved to hire Sophia Santiago, Librarian Trainee part-time effective May 1, 2024 at a salary of \$20.30 per hour. Seconded by Ms. Bekier.

Unanimously carried.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

He brought the trustees up to date on the revision to the solar/energy roofing plan. The contract is being reviewed by the attorney.

The scholarship fund has \$3,000 to be distributed to the two high school winners, one from Sewanhaka High School and one from Elmont Memorial High School.

Mr. Marino has made arrangements with the Fire Commissioner in charge of the Memorial Day parade to help them with the set up.

He is also working with the Paul Sapienza/Belmont parade on Saturday June 1 which events will take place in the Sewanhaka parking lot adjacent to the Library.

LEGAL

Along with routine matters, the firm has been working with Mr. Marino on the solar/energy roofing contract.

CORRESPONDENCE

There was no correspondence for the Board's consideration.

COMMITTEE REPORTS

Ms. Hardial reported. The designated winners were contestant number 4 from Sewanhaka High School and contestant number 1 from Elmont Memorial High School.

Ms. Hardial moved to award \$1,500 each from the Library's Scholarship fund to two graduating seniors, one from Sewanhaka High School and one from Elmont Memorial High School. Seconded by Ms. Schatz.

Unanimously carried.

NEW BUSINESS

There was no unfinished business for the Board's attention.

OLD BUSINESS

There was no unfinished business for the Board's attention.

PUBLIC

Ms. Julie Marchesella, President of the Elmont Chamber of Commerce addressed the Board requesting permission to erect a memorial in honor of Ms. Rita Mezzapelle at the Library. Discussion followed after which time Ms. Marchesella said she would bring the matter to the Chamber for additional input.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees will be held on Thursday, June 27, 2024 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Hardial moved to adjourn the meeting at 8:15 p.m. Seconded by Ms. Schatz.

Unanimously carried.

* * * * *

Respectfully submitted,


Catherine Antioco, Library Board Clerk