

The 870th Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on April 18, 2024.

**CALL TO ORDER/EXECUTIVE SESSION**

The meeting was called to order by Mr. Livingstone Young, President at 7:05 p.m.

**MEMBERS PRESENT:** Mr. Livingstone Young, President  
Ms. Natasha Warburton-Welch, Vice President  
Ms. Gina Burnett  
Ms. Monique Hardial  
Ms. Mimi Pierre Johnson  
Ms. Suzanne Schatz

**MEMBERS ABSENT:** Ms. Ellice Bekier (prior excuse given)

**ALSO PRESENT:** Ms. Jean Simpson, Library Director  
Mr. Frank Marino, Business Manager  
Ms. Catherine Antioco, Library Board Clerk

**PUBLIC:** Ms. Dorothy Malcolm  
Ms. Janester Thompson

**EXECUTIVE SESSION:**

Ms. Warburton-Welch moved to go into Executive Session at 7:05 p.m. to discuss any pending real estate, personnel or legal matters. Seconded by Ms. Schatz.

Unanimously carried.

The meeting reconvened at 7:35 p.m.

**Agenda Items Only**  
No discussion.

**Meeting Room or Theater Requests**

Having met the requirements for use of a meeting room,

Ms. Warburton-Welch moved to approve the meeting room request of 1888 Foster Meadow Lane Redevelopment Company Owners Corporation. Seconded by Ms. Hardial.

Unanimously carried.

**APPROVAL OF THE MINUTES**

**Minutes of the Meeting of March 28, 2024**

The Minutes were approved as presented.

**FINANCE**

Ms. Warburton-Welch moved to approve Payroll Warrant #2793 dated March 31, 2024 in the amount of \$48,545.85. Seconded by Ms. Hardial

Unanimously carried.

Ms. Warburton-Welch moved to approve Bill Warrant #2794 dated April 3, 2024 in the amount of \$26,827.94. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Warburton-Welch moved to approve Bill Warrant #2795 dated April 18, 2024 in the amount of \$75,350.00. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Warburton-Welch moved to approve Board Appointees Warrant #2796 dated May 1, 2024 in the amount of \$16,059.14. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Warburton-Welch moved to approve the Amazon Expense Report for the period March 10, 2024 to April 2, 2024. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Warburton-Welch moved to approve the Credit Card Expense Report for the period March 1, 2024 to March 29, 2024. Seconded by Ms. Hardial.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period March 23, to April 12, 2024.

**LIBRARY DIRECTOR'S REPORT**

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated April 12, 2024. Also provided was the Personnel Report and reports from the Adult Reference Department, Young Adult Department and Children's Services Department.

Discussion regarding NLS's need for additional funding to maintain the current Tutor.com subscription. Ms. Simpson will keep up-to-date on this item.

After a brief discussion,

Ms. Warburton-Welch moved to waive late fines for overdue books during the month of June only for Children's and Teens library card holders. Seconded by Ms. Hardial.

Unanimously carried.

This does not include fees for lost or damaged books.

Ms. Simpson is reviewing database subscriptions due for renewal.

The newsletter has been sent to the printer.

Family Fun Day is scheduled for April 27, 2024.

Ms. Simpson has contracted a three-part series for the staff on an introduction to AI and how to use ChatGPT in the Library.

**ADVANCED CONSULTING CORPORATION**

Mr. Marino reported.

He brought the trustees up to date on the solar energy/roofing project.

The last scholarship fund raiser will be on Wednesday April 24, 2024.

Discussion regarding the cost of printing from computers vs. printing from a copier.

Ms. Warburton Welch moved to approve the purchase of a Cannon C580i printing machine with four trays, delivery and installation off a New York State contract for a total cost not to exceed \$12,996.22. Seconded by Ms. Hardial.

Unanimously carried.

The Library's old pick-up truck has been sold for \$11,500.00.

**LEGAL**

There was nothing for the Board's attention.

**CORRESPONDENCE**

There was no correspondence for the Board's consideration.

**COMMITTEE REPORTS**

There were no reports for the Board's review.

**NEW BUSINESS**

Discussion regarding the reduction of late fees for Children's books.

Ms. Warburton-Welch moved to reduce fines for children's books from \$.10 per day to \$.05 per day. Seconded by Ms. Hardial.

Unanimously carried.

**OLD BUSINESS**

There was no unfinished business for the Board's attention.

**ADJOURNMENT**

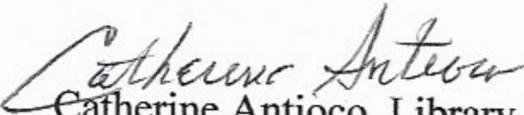
The next regularly scheduled meeting of the Board of Trustees will be held on Thursday, May 23, 2024 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Burnett moved to adjourn the meeting at 9:45 p.m. Seconded by Ms. Schatz.

Unanimously carried.

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Respectfully submitted,

  
Catherine Antioco, Library Board Clerk