

The 862nd Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on August 24, 2023.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Mr. Livingstone Young, President at 7:20 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Ellice Bekier
Ms. Gina Burnett
Ms. Monique Hardial
Ms. Mimi Pierre Johnson
Ms. Suzanne Schatz

MEMBERS ABSENT: Ms. Natasha Warburton Welch (prior notice given)

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Business Manager
Ms. Catherine Antioco, Library Board Clerk

PUBLIC

There were no members of the public present.

SALUTE TO THE FLAG

Agenda Items Only

No discussion.

Meeting Room or Theater Requests

As there were no changes in their bylaws, the Argo Civic Association and the Jamaica Square Improvement League meeting room requests for 2023/2024 are approved.

APPROVAL OF THE MINUTES

Minutes of the Meeting of July 20, 2023

The Minutes were approved as presented.

FINANCE

Ms. Bekier moved to approve Payroll Warrant #2751 dated July 23, 2023 in the amount of \$56,925.47. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to approve Payroll Warrant #2752 dated August 6, 2023 in the amount of \$63,817.80. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2753 dated August 9, 2023 in the amount of \$38,581.48. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2754 dated August 24, 2023 in the amount of \$56,660.62. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to approve Board Appointees Warrant #2755 dated September 1, 2023 in the amount of \$15,872.55. Seconded by Ms. Burnett.

Unanimously carried.

Ms. Bekier moved to approve the Amazon Expense Report for the period June 12, 2023 to August 8, 2023. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to approve the Credit Card Expense Report for the period July 4, 2023 to July 31, 2023. Seconded by Ms. Schatz.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period July 14, 2023 to August 18, 2023.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated August 18, 2023. Also provided was the Personnel Report and reports from the Adult Reference Department, Young Adult Department and Children's Services Department.

The newsletter for September through December 2023 has been prepared and sent to the new printing company for processing and mailing.

A letter was received from the Volz and Vigliotti, the Library attorneys, including a new modified retainer for the Library's approval which would have counsel present at four Board meetings per year rather than the current twelve and the reduction in their fee from \$20,000 to \$15,000.

Ms. Simpson brought the Trustees up to date on the IT Department's activities throughout the Library. She has also been working with the IT consultant regarding the Children's Touch Screen Activity/Sensory Room.

Our staff participated in two outreach events at Jones Beach this summer.

She requested approval for the children's librarians to attend the Lit-Fest Conference.

Ms. Bekier moved to approve attendance of the full-time children's librarians at the Lit-fest Conference to be held at NLS on October 20, 2023 at a total cost not to exceed \$250.00. Seconded by Ms. Schatz.

Unanimously carried.

The children's teen and adult department summer reading programs wrapped up in August and the celebrations were well attended.

NLS is providing member libraries with a translation device called Pocket Talk. If they prove beneficial, we will look into purchasing others.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

He gave an update on his current activities regarding the solar energy/roofing project.

The amended lease with Plaza Theatrical Production, Inc. was reviewed by our attorneys and sent to the president of Plaza for their approval.

Discussion regarding the need to change our post office in order to apply for a new bulk permit for our newsletter. The newsletter will now be coming out of the Westbury Post Office..

CORRESPONDENCE

There was no correspondence for the Board's consideration.

COMMITTEE REPORTS

There are no outstanding committee reports.

NEW BUSINESS

There was no new business for the Board's attention.

OLD BUSINESS

There was no unfinished business for the Board's attention.

PUBLIC

There was no public input.

ADJOURNMENT


The next regularly scheduled meeting of the Board of Trustees will be held on Thursday, September 28 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Bekier moved to adjourn the meeting at 8:20 p.m. Seconded by Ms. Pierre Johnson.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Board Clerk