

The 858th Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Public Library on April 27, 2023.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Mr. Livingstone Young, President at 7:08 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Ellice Bekier
Ms. Suzanne Schatz
Ms. Natasha Warburton Welch

MEMBERS ABSENT: Ms. Gina Burnett (prior notice given)
Ms. Monique Hardial (prior notice given)
Ms. Mimi Pierre Johnson (prior notice given)

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Advanced Consulting Corp.
Joshua Shteierman, Esq., Board Attorney
Ms. Catherine Antioco, Library Board Clerk

PUBLIC
Mr. Gerald Powell

SALUTE TO THE FLAG

Ms. Bekier moved to go into Executive Session at 7:08 p.m. to discuss real estate and personnel matters. Seconded by Ms. Schatz.

Unanimously carried.

The meeting reconvened at 7:30 p.m.

Agenda Items Only

No discussion.

Meeting Room or Theater Requests

There were no meeting room or theater requests requiring Board action.

APPROVAL OF THE MINUTES

Minutes of the Meeting of March 25, 2023

The Minutes were approved as presented.

FINANCE

Ms. Bekier moved to approve Payroll Warrant #2730 dated March 19, 2023 in the amount of \$58,357.29. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Payroll Warrant #2731 dated April 2, 2023 in the amount of \$57,048.60. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2732 dated April 11, 2023 in the amount of \$31,478.47. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Bekier moved to approve Payroll Warrant #2733 dated April 16, 2023 in the amount of \$55,074.11. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2734 dated April 27, 2023 in the amount of \$66,346.75. Seconded by Ms. Schatz.

Unanimously carried

Ms. Bekier moved to approve Board Appointees Warrant #2735 dated May 1, 2023 in the amount of \$15,757.35. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Bekier moved to approve the Amazon Expense Report for the period March 8, 2023 to April 4, 2023. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Bekier moved to approve the Credit Card Expense Report for the period March 1, 2023 to March 30, 2023. Seconded by Ms. Schatz.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period February 18, 2023 to April 21, 2023.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated April 21, 2023. Also provided were reports from the Adult Reference Department, Young Adult Services Department and Children's Services Departments.

A new system is being installed to record staff hours.

The IT update included updates to some of the staff computers which are still using Windows 10.

The changes to the Children's Craft Room have been completed and it is operating in full swing.

This year we will be adding additional children's programming to balance our programming lineup.

Databases are being reviewed for the June subscription renewals.

The Library has seen an increase in our overall circulation totals and the automatic renewals have been well received by our patrons.

Tours from the local elementary schools are ongoing and sixth graders are being invited to become a part of the teen corner.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

A letter including the proposed budget has been mailed to every home in the Elmont School District and the North Valley Stream and East Franklin Square funding districts.

The contract for H2M Architects and Engineers has been reviewed by counsel. As soon as changes to the contract are agreed to by H2M, Mr. Young will sign it as President in accordance with the resolution passed by the Board at the February 23, 2023 board meeting.

On April 4, 2023, the Elmont School District Board of Education passed a resolution approving the Library's capital construction project for roofing and solar energy. This is the first step in getting this project underway.

After a brief discussion,

Ms. Bekier moved to rescind the motion awarding BID EPL 2023-1 Printing, Sorting and Mailing of Library's Newsletters made at the February 23, 2023 Board meeting. Seconded by Ms. Warburton Welch.

Unanimously carried.

The Scholarship Fund has a total of \$2,400.00 which will allow two \$1,200.00 scholarships to graduating students from the local high schools.

Discussion regarding the voluntary sign-up of staff members to add an app on their phones to access the RAVE Mobile Safety System. An officer from the Nassau County Police Department Homeland Security will come to the Library and train the staff that agreed to signed up for the app.

After discussion,

Ms. Bekier moved to purchase Canon C5860 copy machine from Superior Office Systems with four paper trays and supplies off the New York State Contract #PM68151, for a cost of \$12,966.22. Seconded by Ms. Schatz.

Unanimously carried.

LEGAL

Other than routine matters and that reported in Executive Session, Mr. Shteierman had nothing to report.

CORRESPONDENCE

There was no correspondence for the Board's review.

COMMITTEE REPORTS

The Scholarship Committee report was included in Mr. Marino's comments.

NEW BUSINESS

There was no new business for the Board's consideration.

OLD BUSINESS

There was no unfinished business for the Board's attention.

PUBLIC

There was no input from the public.

ADJOURNMENT

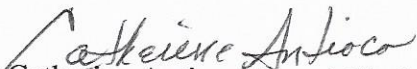
The next regularly scheduled meeting of the Board of Trustees will be held on Thursday, May 25, 2023 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Bekier moved to adjourn the meeting at 8:15 p.m. Seconded by Ms. Warburton Welch.

Unanimously carried.

* * * * *

Respectfully submitted,


Catherine Antioco, Board Clerk