

The 848th Meeting of the Board of Trustees of the Elmont Memorial Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Public Memorial Library on June 23, 2022.

CALL TO ORDER/EXECUTIVE SESSION

The Meeting was called to order by Ms. Livingstone Young, President, at 7:10 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Ellice Bekier
Ms. Mimi Pierre Johnson
Ms. Suzanne Schatz
Ms. Natasha Warburton Welch

MEMBERS ABSENT: Ms. Gina Burnett (prior notice given)
Ms. Monique Hardial (prior notice given)

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Advanced Consulting Corp.
Tom Volz, Esq., Board Attorney
Ms. Catherine Antioco, Board Clerk

PUBLIC: Ms. Tyesha Devil and family members
Mr. Sebastian Horta and family members

Ms. Bekier moved to go into Executive Session at 7:10 p.m.
Seconded by Ms. Pierre Johnson.

Unanimously carried.

The meeting reconvened at 7:35 p.m.

SALUTE TO THE FLAG

At this time, Mr. Young awarded a \$1,000.00 Elmont Memorial Library scholarship to Tyesha Devil, a graduating senior from Sewanhaka High School.

Agenda Items Only

No discussion.

Meeting Room or Theater Requests

There were no meeting room or theater requests requiring Board action.

APPROVAL OF THE MINUTES

Minutes of the Meeting of May 26, 2022

The Minutes were approved as presented.

FINANCE

Ms. Bekier moved to approve Payroll Warrant #2677 dated May 29, 2022 in the amount of \$58,787.43. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2678 dated June 8, 2022 in the amount of \$31,061.79. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Payroll Warrant #2679 dated June 12, 2022 in the amount of \$54,708.27. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2680 dated June 23, 2022 in the amount of \$62,044.86. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve Board Appointees Warrant #2681 dated July 1, 2022 in the amount of \$15,357.59. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to approve the Amazon Expense Report for the period May 2, 2022 to May 28, 2022. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to approve the Credit Card Expense Report for the period May 2, 2022 to May 30, 2022. Seconded by Ms. Pierre Johnson.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper with a Close Date of May 30, 2022.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated June 17, 2022 as well as reports from the Adult Reference Department, Young Adult Services Department and Children's Services Departments.

Ms. Simpson has been working with the IT Department to ensure maintenance and upgrading of all phases of computer usage and software content throughout the Library. Training is ongoing for all Library staff members.

We have been informed that the Elmont Library is on the list as being awarded \$10,000 in Grant Aid in accordance with the 2022/2023 Senate and Assembly Grants.

A pizza party and gaming competition is being scheduled for incoming students eligible to update their library cards and transition from children's to the teen corner.

Ms. Bekier moved to hire Anthony Gervasi, part-time page, effective June 7, 2022 at a salary of \$15.00 per hour. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to hire Saliha Mahmood, part-time page, effective June 22, 2022 at a salary of \$15.00 per hour. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Bekier moved to hire Justin Dunn, part-time page, effective June 22, 2022 at a salary of \$15.00 per hour. Seconded by Ms. Schatz.

Unanimously carried.

Ms. Bekier moved to promote Cara Howfield, Librarian II to Young Adult Department Head with a salary increase of \$7,500.00 making her annual salary \$61,419 with a probationary period of six (6) months effective June 27, 2022. Seconded by Ms. Warburton Welch.

Unanimously carried.

At this time Mr. Young awarded a \$1,000.00 Elmont Memorial Public Library scholarship to Sebastian Horta , a graduating senior from Sewanhaka High School.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

The new sound board for the theatre has been received.

Discussion regarding the theatre lease.

The Library passed the hydrostatic test of the fire sprinkler connection.

Ms. Bekier moved to approve the part-time employees, non-union full-time employees and Administration salary increases for the 2022/2023 budget year. Seconded by Ms. Schatz.

Unanimously carried.

LEGAL

Other than routine matters and that discussed in Executive Session, Mr. Volz had nothing to report.

CORRESPONDENCE

Letter from Elmont Memorial High School

Letter from Sewanhaka High School

Letter from Ricky Olivier, a graduating senior from Elmont High School thanking the Library for the \$1,000.00 scholarship.

Correspondence from a patron

COMMITTEE REPORTS

The Scholarship Committee reported that its work is completed for the year.

NEW BUSINESS

There was no new business for the Board's attention

OLD BUSINESS

There was no unfinished business for the Board's attention.

OTHER

Discussion regarding ways in which the Library is reaching out to patrons, both old and new to educate them on all the Library has to offer and incentivise them to utilize all our resources and programs.

PUBLIC

No input.

ADJOURNMENT

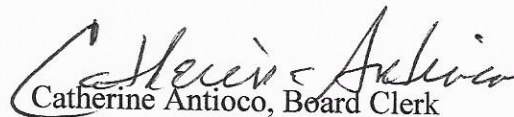
The next regularly scheduled meeting of the Board of Trustees will be held on July 28, 2022 at 7:00 p.m. at the Elmont Memorial Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Bekier moved to adjourn the meeting at 8:30 p.m. Seconded by Ms. Mimi Pierre Johnson.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Board Clerk