

The 846th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Library on April 28, 2022.

CALL TO ORDER/EXECUTIVE SESSION

The Meeting was called to order by Mr. Livingstone Young, President at 7:10 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Gina Burnett, Vice President
Ms. Ellice Bekier
Ms. Monique Hardial
Ms. Mimi Pierre Johnson
Ms. Suzanne Schatz
Ms. Natasha Warburton Welch

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Advanced Consulting Corp.
Anthony DeLuca, Esq., Board Attorney
Ms. Catherine Antioco, Board Clerk

SALUTE TO THE FLAG

Ms. Warburton Welch moved to go into Executive Session at 7:10 p.m. Seconded by Ms. Schatz.

Unanimously carried.

The meeting reconvened at 7:40 p.m.

Agenda Items Only

No discussion.

Meeting Room or Theater Requests

There were no meeting room or theater requests requiring Board action.

APPROVAL OF THE MINUTES

Minutes of the Meeting of March 24, 2022

The Minutes were approved as presented.

FINANCE

Ms. Burnett moved to approve Payroll Warrant #2666 dated March 20, 2022 in the amount of \$57,776.19. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2667 dated April 5, 2022 in the amount of \$31,407.82. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2668 dated April 3, 2022 in the amount of \$57,934.28. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2669 dated April 17, 2022 in the amount of \$54,249.62. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2670 dated April 28, 2022 in the amount of \$57,339.46. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees Warrant #2671 dated May 1, 2022 in the amount of \$15,446.10. Seconded by Ms. Bekier

Unanimously carried.

Ms. Burnett moved to approve the Amazon Expense Report for the period March 10, 2022 to April 10, 2022. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve the Credit Card Expense Report for the period February 28, 2022 to March 28, 2022. Seconded by Ms. Bekier.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period March 18, 2022 through April 18, 2022.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated April 22, 2022 as well as reports from the Adult Reference Department, Young Adult Services Department and Children's Services Departments.

She brought the Trustees up-to-date on videoconferencing changes from Governor Hochul.

The Wi-Fi has been updated to provide patrons with a faster and more stable internet.

The next virtual session on the Trustee Handbook is scheduled for May 2, 2022.

Regarding the Elmont Public Library Annual Report for Public and Association Libraries - 2021,

Ms. Burnett moved to approve the Annual Report for Public and Association Libraries for the year 2021. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Simpson and the staff are reviewing the Online Services' Database Packet for the July 2022 subscriptions to determine which databases should be renewed.

The spring/summer newsletter has been sent to our Library patrons.

Ms. Burnett moved to hire Janice Smith as Part-time Librarian effective April 19, 2022 at a salary of \$26.00 per hour. Seconded by Ms. Bekier.

Unanimously carried.

Discussion regarding the addition of educational programs in the fall in addition to the regular programming.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

Regarding the purchase and installation of the proposed marquee sign, after a brief discussion

Ms. Burnett moved to reject all received bids for EPL 2022-3 LED Marquee. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to purchase the LED Marquee Sign from Young Equipment off the New York State Ed-Data Contract #10533 for a total lump sum price of \$72,450.00. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved that the Board of Trustees for the Elmont Public Library hereby approves the Grant Disbursement Agreement with Dormitory Authority of the State of New York for the State and Municipal Facilities Program Grant Purchase and installment of a Digital Sign (Project ID:24180) and authorizes the Board President to execute such documents as are necessary in connection therewith. Seconded by Ms. Bekier.

Unanimously carried.

Because of the funds raised from the ear marked theatre shows, two scholarships in the amount of \$1,500 each will be awarded to one student from Sewanhaka High School and one from Elmont Memorial High School. The awards ceremony at Elmont Memorial High School is scheduled for June 2, 2022.

Discussion regarding the Library's theater sound and lighting control system that is over 16 years old and cannot take advantage of the new stage lighting that was paid through a PSEG grant.

Ms. Burnett moved to purchase a lighting console, 32 channel digital sound board and installation off a Nassau County school cooperative bid for Theatrical Sound, Lighting and Rigging from G. Scott Designs, Inc. for a total lump sum price of \$24,225.00. Seconded by Ms. Schatz.

Unanimously carried.

Mr. Marino has completed the bid specifications for EPL 2022-5 Building Power Washing and Cleaning.

Bid EPL 2022-4 Carpet Tile is prepared and ready to bid.

LEGAL

Other than routine matters and that discussed in Executive Session, Mr. DeLuca had nothing to report.

CORRESPONDENCE

There was no correspondence for discussion.

NEW BUSINESS

Ms. Burnett moved to increase the annual cost of an out of district library card from \$145.00 to \$160.00. Seconded by Ms. Warburton Welch.

Unanimously carried.

OLD BUSINESS

There was no unfinished business for the Board's attention.

PUBLIC

There were no members of the public present.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees will be held on May 26, 2022 at the Elmont Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

Ms. Warburton Welch moved to adjourn the meeting at 8:30 p.m.
Seconded by Ms. Pierre Johnson.

Unanimously carried.

* * * * *

Respectfully submitted,


Catherine Antioco, Board Clerk