

# LIBRARY BOARD MINUTES

The 845th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Library on March 24, 2022.

## CALL TO ORDER/EXECUTIVE SESSION

The Meeting was called to order by Mr. Livingstone Young, President at 7:15 p.m.

**MEMBERS PRESENT:** Mr. Livingstone Young, President  
Ms. Ellice Bekier  
Ms. Mimi Pierre Johnson  
Ms. Natasha Warburton Welch

**MEMBERS ABSENT:** Ms. Gina Burnett (prior notice given)  
Ms. Monique Hardial (prior notice given)  
Ms. Suzanne Schatz (prior notice given)

**ALSO PRESENT:** Ms. Jean Simpson, Library Director  
Mr. Frank Marino, Advanced Consulting Corp.  
Tom Volz, Esq., Board Attorney  
Ms. Catherine Antioco, Board Clerk

**PUBLIC:** Mr. Bunmi Ojugbele

## **SALUTE TO THE FLAG**

Ms. Bekier moved to go into Executive Session at 7:15 p.m.  
Seconded by Ms. Pierre Johnson.

Unanimously carried.

The meeting reconvened at 7:25 p.m.

**Agenda Items Only**

No discussion.

**SCHEDULED BUDGET HEARING**

The proposed 2022/2023 budget hearing was advertised and copies of the proposed budget were made available to patrons.

Ms. Bekier moved to approve the Library's Budget for the period July 1, 2022 to June 30, 2023 totaling \$2,429,787.00, the amount to be raised by taxation. Seconded by Ms. Warburton Welch.

Unanimously carried.

**Meeting Room or Theater Requests**

There were no meeting room or theater requests requiring Board action.

**APPROVAL OF THE MINUTES**

**Minutes of the Meeting of February 24, 2022**

The Minutes were approved as presented.

**FINANCE**

Ms. Bekier moved to approve Payroll Warrant #2661 dated February 20, 2022 in the amount of \$58,225.88. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2662 dated March 7, 2022 in the amount of \$38,791.40. Seconded by Ms. Warburton Welch

Unanimously carried.

Ms. Bekier moved to approve Payroll Warrant #2663 dated March 6, 2022 in the amount of \$57,901.36. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2664 dated March 24, 2022 in the amount of \$69,450.89. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Bekier moved to approve Board Appointees Warrant #2665 dated April 1, 2022 in the amount of \$15,423.60. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to approve the Amazon Expense Report for the period January 27, 2022 to March 2, 2022. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Bekier moved to approve the Credit Card Expense Report for the period February 1, 2022 to March 2, 2022. Seconded by Ms. Pierre Johnson.

Unanimously carried.

The Trustees reviewed the Monthly Position Paper for the period February 18, 2022 through March 18, 2022.

#### **LIBRARY DIRECTOR'S REPORT**

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated March 18, 2022 as well as reports from the Adult Reference Department, Young Adult Services Department and Children's Services Departments.

Since the mask mandate has been lifted, the updated computers in all departments have been made available to patrons. New iPads in Children's Department will be replaced to bring them up to date. The craft room in the Children's Department is being opened for parents and children to enjoy as scheduling allows.

One of Ms. Simpson's goals is to provide workshops and training to our teens and children for them to learn to use podcasting equipment for school projects, etc.

The History Room is being organized and developed with a view towards providing digital access to the collection.

The Elmont Seed Library is up and running and patrons have been visiting and participating in this worthwhile service.

Discussion followed regarding establishing an amnesty period for patrons to return overdue materials.

Ms. Bekier moved to have an amnesty period for patrons who return overdue materials during Library Week, April 3 through April 9, 2022. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to hire Emily Leo as a Part-time Librarian effective March 22, 2022 at a salary of \$26.00 per hour. Seconded by Ms. Warburton Welch.

Unanimously carried.

The Plaza Theater has received a grant to offer a theatrical workshop to local students over the summer that will culminate in a staged production.

### **ADVANCED CONSULTING CORPORATION**

Mr. Marino reported.

Regarding Bid EPL 2022-3 LED Marquee. Mr. Marino advised that the bids were not opened and returned to the two bidders.

Ms. Bekier moved to reject Bid EPL 2022-3 LED Marquee sign and rebid the item for an April 20, 2022 opening. Seconded by Ms. Warburton Welch.

Unanimously carried.

The new drinking fountain bottle fillers have been installed.

Mr. Marino spoke to Mr. Esposito regarding the VFW Memorial Day Parade that will culminate with ceremonies at the Library as in the past.

### **LEGAL**

Other than routine matters and that discussed in Executive Session, Mr. Volz had nothing to report.

### **CORRESPONDENCE**

There was no correspondence for discussion.

### **NEW BUSINESS**

There was no new business for the Board's consideration.

### **OLD BUSINESS**

There was no unfinished business for the Board's attention.

### **PUBLIC**

Mr. Bunmi Ojugbele thanked the Board and Library staff for maintaining such a beautiful and useful educational facility for its patrons and asked if they are reaching out to the North Valley

Stream schools. He was advised that North Valley Stream is a valued part of our library district and it is included in all mailings and advertisements.

**ADJOURNMENT**

The next regularly scheduled meeting of the Board of Trustees will be held on April 28, 2022 at the Elmont Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session.

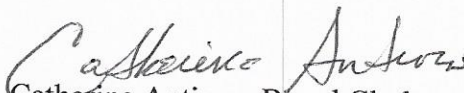
Ms. Warburton Welch moved to adjourn the meeting at 8:25 p.m.  
Seconded by Ms. Pierre Johnson.

Unanimously carried.

Unanimously carried.

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Respectfully submitted,

  
Catherine Antioco, Board Clerk