

The 843rd Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held at the Elmont Memorial Library on January 27, 2022.

CALL TO ORDER/EXECUTIVE SESSION

The Meeting was called to order by Mr. Livingstone Young, President at 7:05 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Ellice Bekier
Ms. Monique Hardial
Ms. Mimi Pierre Johnson
Ms. Natasha Warburton Welch

MEMBERS ABSENT: Ms. Gina Burnett (prior notice given)
Ms. Suzanne Schatz (prior notice given)

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Advanced Consulting Corp.
Anthony DeLuca, Esq., Board Attorney
Ms. Catherine Antioco, Board Clerk

SALUTE TO THE FLAG

Ms. Bekier moved to go into Executive Session at 7:10 p.m.
Seconded by Ms. Pierre Johnson.

Unanimously carried.

The meeting reconvened at 7:50 p.m.

Mr. Young called for a moment of silence in memory of past trustee Patrick Nicolosi. Discussion regarding dedicating a chair in the theatre to honor him and his past service to the Library and the Elmont community.

PUBLIC

There were no members of the public present.

Agenda Items Only

No discussion.

Meeting Room or Theater Requests

There were no meeting room or theater requests for the Board's attention.

APPROVAL OF THE MINUTES

Minutes of the Meeting of December 15, 2021

The Minutes were approved as presented.

FINANCE

Ms. Bekier moved to approve Payroll Warrant #2651 dated December 12, 2021 in the amount of \$76,539.57. Seconded by Ms. Warburton Welch.

Unanimously carried.

Ms. Bekier moved to approve Payroll Warrant #2652 dated December 26, 2021 in the amount of \$55,088.38. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2653 dated January 12, 2022 in the amount of \$33,292.37. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to approve Payroll Warrant #2654 dated January 9, 2022 in the amount of \$55,744.60. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to approve Bill Warrant #2655 dated January 27, 2022 in the amount of \$253,079.84. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to Board Appointee's Warrant #2656 dated February 1, 2022 in the amount of \$15,547.35. Seconded by Ms. Hardial.

Unanimously carried.

Ms Bekier moved to approve the Amazon Expense Report for the period November 1, 2021 to January 10, 2022. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to approve the credit card expense report for the period December 3, 2021 to December 30, 2021. Seconded by Ms. Warburton Welch.

Unanimously carried.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Trustees were in possession of Ms. Simpson's report dated January 21, 2022 as well as reports from the Adult Reference Department, Young Adult Services Department and Children's Services Departments.

The staff and I have been noticing that more people are attending our in person programs. ESL classes are now being offered four days a week.

A database committee is being formed with a view toward educating patrons on the databases that the library subscribes to and providing training for all ages instructing them on how to utilize these great resources.

Brief discussion regarding circulation data.

The #ebooks4all bill was vetoed by Governor Hochul. Ms. Simpson will continue working with NLS to seek ways to bring this issue to the attention of the public and our legislators.

Ms. Bekier moved to create a full-time position with the title of Information Technology Aide I at a salary range of \$30,000 to \$42,000. Seconded by Ms. Hardial.

Unanimously carried.

Ms. Bekier moved to eliminate a full-time Young Adult Librarian position (currently not occupied) effective immediately. Seconded by Ms. Pierre Johnson.

Unanimously carried.

Ms. Bekier moved to hire Adam Bowman as full-time Information Technology Aide I effective February 7, 2022 at an annual salary of \$38,000 with a six month probationary period. Seconded by Ms. Warburton Welch.

Unanimously carried.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

Ms. Bekier moved to award Bid EPL 2022-1 Landscaping Services to A. Chillelli Landscaping & Design, Inc., the lowest responsible bidder for a total lump sum price of \$49,633.45 for three years, 2022, 2023 and 2024. Seconded by Ms. Warburton Welch.

Unanimously carried.

Due to the large increase in paper cost, Mr. Marino recommended that Bid EPL#2022-2 Paper Supplies be partially awarded to the low bidder.

Ms. Bekier moved to award Bid EPL 2022-2 Paper Supplies to Ray Block Stationery Co., Inc. for a total lump sum price of \$7,337.72. Seconded by Ms. Pierre Johnson.

Unanimously carried.

The Trustees received a copy of the recommended Library budget for the years 2022-2023. It was agreed that a budget work session will be held from 6:00 p.m. to 7:00 p.m. prior to the regularly scheduled Board Meeting on February 24, 2022.

LEGAL

Other than that discussed in Executive Session, Mr. DeLuca had nothing to report.

CORRESPONDENCE

There was no correspondence for discussion.

COMMITTEE REPORTS

Policy Committee

Ms. Bekier moved to approve EPL #300-16 Fund Balance Policy as submitted to the Board. Seconded by Ms. Pierre Johnson.

Unanimously carried.

This policy is now in effect.

NEW BUSINESS

There was no new business brought to the Board's attention.

OLD BUSINESS

There was no unfinished business for the Board's consideration.

PUBLIC

There was no public participation.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees will be held on February 24, 2022 at the Elmont Public Library. If necessary, the Board will convene into Executive Session at 7:00 p.m. followed by public session. Prior to the meeting the Board will conduct a budget workshop at 6:00 p.m. to 7:00 p.m.

Ms. Pierre Johnson moved to adjourn the meeting at 9:15 p.m.
Seconded by Ms. Warburton Welch.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Board Clerk