

The 830th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead Nassau County, New York was held via teleconference and in person at the Elmont Memorial Library on October 22, 2020.

CALL TO ORDER/EXECUTIVE SESSION

The Meeting was called to order by Mr. Livingstone Young, President at 7:05 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President (present)
Ms. Gina Burnett, Vice President (via teleconference)
Ms. Ellice Bekier (via teleconference)
Ms. Monique Hardial (via teleconference)
Ms. Mimi PierreJohnson (present)
Ms. Natasha Warburton Welch (via teleconference)

MEMBERS ABSENT: Ms. Suzanne Schatz (prior notice given)

ALSO PRESENT: Ms. Jean Simpson, Library Director(present)
Mr. Frank Marino, Advanced Consulting Corp. (present)
Tom Volz, Esq. Board Attorney (via teleconference)
Anthony DeLuca, Esq. Board Attorney (via teleconference)
Mr. William Barrett, CPA, Board Accountant (present)
Mr. Giovanni Perez, IT Consultant (present)
Ms. Catherine Antioco, Board Clerk (present)

Ms. Burnett moved to go into Executive Session at 7:05 to discuss personnel and legal matters. Seconded by Ms. Pierre Johnson.

Unanimously carried.

The meeting reconvened at 7:35 p.m.

Mr. Young congratulated Ms. Hardial on her renomination to the Nassau Library System Board of Trustees.

SALUTE TO THE FLAG

Agenda Items Only

There was no public present.

Meeting Room Requests

There were no meeting room requests for the Board/s review and approval.

APPROVAL OF THE MINUTES

Minutes of the Meeting of September 24, 2020

The Minutes were approved as presented.

FINANCE

Ms. Burnett moved to approve Payroll Warrant #2575 dated September 20, 2020 in the amount of \$51,923.03. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2576 dated October 4, 2020 in the amount of \$52,821.02. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2577 dated October 6, 2020 in the amount of \$27,230.16. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2578 dated October 22, 2020 in the amount of \$53,177.53. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees Warrant #2579 dated November 1, 2020 in the amount of \$15,019.66. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve the Credit Card Expense Report for the period September 3, 2020 to September 30, 2020. Seconded by Ms. Bekier.

Unanimously carried.

The Trustees reviewed the Position Paper for the period September 19, 2020 through October 16, 2020.

LIBRARY DIRECTOR'S REPORT

Ms. Simpson reported.

The Board Members were in possession of Ms. Simpson's report to the Board for September 2020 as well as reports from Youth Services and the Children's Departments.

Mr. Livingstone and the Director both attended The annual Legislative Breakfast sponsored by LILRC on October 1st and 2nd, which was virtual this year.

The Great Give Back Program is scheduled for October 17, 2020 through October 30, 2020 in partnership with the Long Island Harvest and Town of Hempstead Animal Shelter.

Discussion followed regarding the ILS and Associated Services Budget for 2021.

Ms. Bekier moved to vote in favor of the proposed 2021 ILS and Associated Services Budget and Member Library Support of NLS for 2021. Seconded by Ms. Hardial.

In favor: Ms. Bekier, Ms. Hardial, Ms. Warburton Welch, Mr. Young
Opposed: Ms. Burnet, Ms. Pierre Johnson.

Motion carried.

Brief discussion regarding the decrease in circulation totals for New DVDs, Blurays and video games.

Ms. Burnett moved to revise Library Policy 600-5 "Charges to Patrons" and reduce the DVD, Blu-ray and video games fines from \$2.00 a day to \$1.00 per day. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to increase the salary of Lorraine Kataria to \$26.00 per hour effective September 22, 2020 due to her being certified by Nassau County Civil Service as Librarian I Part-Time. Seconded by Ms. Bekier.

Unanimously carried.

ACCOUNTANT'S REPORT

Mr. Barrett presented the Report regarding Audit of the Financial Statements for the year ended June 30, 2020.

After a brief discussion,

Ms. Pierre Johnson moved to approve the Audited Financial Statement for the Year Ended June 30, 2020. Seconded by Ms. Burnett.

Unanimously carried.

ADVANCED CONSULTING CORPORATION

Mr. Marino reported.

Brief discussion regarding the status of the unserved area vote.

Over the past month we have been updating the annual Library inventory system database.

The preliminary grant application for the 2019 State and Municipal Facilities Program Grant has been submitted and Mr. Marino is investigating a large digital sign for the Library in accordance with last month's Board meeting discussion.

LEGAL

Mr. Volz reported.

He has worked with the Director to fine tune the public health emergency plan required by the Governor. The deadline for submission has been extended until April 1, 2021.

CORRESPONDENCE

A thank you letter received from a patron.

OLD BUSINESS

There was no unfinished business for the Board's consideration.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees will be held on November 19, 2020, the time and venue to be determined. If necessary, the Board will convene into Executive Session followed by public session.

Ms. Pierre Johnson moved to adjourn the meeting at 8:30 p.m.
Seconded by Ms. Bekier.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Board Clerk