

After having provided due notice to all interested parties, the 826th Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held via teleconference on June 25, 2020.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Mr. Livingstone Young, President at 5:33 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Gina Burnet, Vice President
Ms. Ellice Bekier
Ms. Monique Hardial
Ms. Mimi Pierre Johnson
Ms. Suzanne Schatz
Ms. Natasha Warburton Welch

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Advanced Consulting Corp.
Thomas Volz, Library Attorney
Anthony Delucca, Esq., Board Attorney
Ms. Catherine Antioco, Library Board Clerk

Ms. Burnett moved to go into executive session at 5:33p.m. to discuss personnel and legal matters. Seconded by Ms. Schatz.

Unanimously carried.

The meeting reconvened at 5:59 p.m.

SALUTE TO THE FLAG

PUBLIC

Mr. Young invited any members of the public to call in with any questions or comments under the public portion of the meeting.

Meeting Room and Theatre Requests

There were no items requiring Board action.

APPROVAL OF THE MINUTES

Minutes of the Meeting of May 28, 2020

The minutes were approved as presented.

FINANCE

Treasury Warrants

Ms. Burnett moved to approve Payroll Warrant #2555 dated May 31, 2020 in the amount of \$47,139.99. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2556 dated June 12, 2020 in the amount of \$13,523.75. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2557 dated June 14, 2020 in the amount of \$48,872.30. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2558 dated June 25, 2020 in the amount of \$32,886.08. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees Warrant #2559 dated July 1, 2020 in the amount of \$15,084.45. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve the credit card expense report for the period May 1, 2020 to May 29, 2020. Seconded by Ms. Bekier.

Unanimously carried.

LIBRARY DIRECTOR'S REPORT

The Trustees were in possession of Ms. Simpson's report to the Board of Trustees for June, 2020 as well as reports from Young Adult Services and Children's Departments.

The Library reopening plan is in progress in line with Phase 2 of the Governor's Orders. We are expecting to open the Library on June 29th. No more than fifty (50%) percent of the maximum occupancy will be permitted. Curbside pickup will continue to be offered as well. A health questionnaire for employees has been implemented.

Young Adults and Children's Departments are preparing summer programs. We have obtained the summer reading list from the middle schools and high schools and books have been ordered.

Mr. Young moved to promote Ms. Jean Simpson from Provisional Library Director to Permanent Library Director as per Civil Service Certification on June 12, 2020, effective immediately at an annual salary of \$130,000.00 Seconded by Ms. Burnett.

Unanimously carried.

Ms. Burnett moved to increase the annual salary of Rosemarie Birofka, Librarian II by \$4,000.00 in accordance with the successful completion of her probationary period, effective July 6, 2020. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to increase the annual salary of Tahira Ahmad, Librarian II by \$4,000.00, in accordance with the successful completion of her probationary period, effective July 6, 2020. Seconded by Ms. Bekier.

Unanimously carried.

ADVANCED CONSULTING CORPORATION REPORT

Mr. Marino reported.

He continues to communicate with the Town of Hempstead attorney's office concerning the date and place for the Library Funding Districts' vote.

The Library's budget was passed by seventy-six (76%) percent of the voters.

After a brief discussion,

Ms. Burnett moved to award Bid EPL 2020-2 millwork repairs to the lowest responsible bidder, KOM Good Choice, Inc. For a total lump sum price of \$13,500.00. Seconded by Ms. Bekier.

Unanimously carried.

Due to the procedure involved in receiving tax income from the Elmont School District, Mr. Marino recommended requesting the school district to wire transfer the funds to the Library's account in lieu of mailing checks.

Ms. Burnett moved to direct the Library Treasurer to write a letter to the Superintendent and Treasurer of the Elmont Union Free School District requesting the Library's tax revenue be wire transferred in lieu of receiving a check. Seconded by Ms. Bekier.

Unanimously carried.

LEGAL

Mr. Volz reported.

Other than that discussed in Executive Session, he had nothing to report at this time.

COMMITTEE REPORTS

Scholarship Committee

After reviewing all the submitted applications by the Scholarship Committee, the following motions were made:

Ms. Burnett moved to award Morgan Capers of Elmont Memorial High School a college scholarship in the amount of \$600.00. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to award Jordan Shamoun of Sewanhaka High School a college scholarship in the amount of \$600.00. Seconded by Ms. Bekier.

Unanimously carried.

NEW BUSINESS

There was no new business for the Board's consideration.

OLD BUSINESS

Discussion regarding whether any constitutional issues may arise if we cannot afford the unserved residents the opportunity to vote. Mr. Volz will look into the issue.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees will be held on July 23, 2020, the time and venue to be determined. If necessary, the Board will convene into Executive Session followed by public session.

Ms. Burnett moved to adjourn at 6:27 p.m. Seconded by Ms. Pierre Johnson.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Library Board Clerk