

After having provided due notice to all interested parties, the 823rd Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York was held via teleconference on March 26, 2020.

CALL TO ORDER/EXECUTIVE SESSION

The meeting was called to order by Mr. Livingstone Young, President at 5:35 p.m.

MEMBERS PRESENT: Mr. Livingstone Young, President
Ms. Gina Burnet, Vice President
Ms. Ellice Bekier
Ms. Monique Hardial
Ms. Mimi Pierre Johnson
Ms. Suzanne Schatz
Ms. Natasha Warburton Welch

ALSO PRESENT: Ms. Jean Simpson, Library Director
Mr. Frank Marino, Advanced Consulting Corp.
Thomas Volz, Library Attorney
Anthony Delucca, Esq., Board Attorney
Ms. Catherine Antioco, Library Board Clerk

Ms. Warburton Welch moved to go into executive session at 5:35 p.m. to discuss personnel and legal matters. Seconded by Ms. Bekier.

Unanimously carried.

The meeting reconvened at 6:15 p.m.

SALUTE TO THE FLAG

PUBLIC

Mr. Young invited any members of the public to call in with any questions or comments under the public portion of the meeting.

Meeting Room and Theatre Requests

There were no items requiring Board action.

APPROVAL OF THE MINUTES

Minutes of the Meeting of February 27, 2020.

The minutes were accepted as presented.

FINANCE

Treasury Warrants

Ms. Burnett moved to approve Payroll Warrant #2543 dated March 8, 2020 in the amount of \$47,937.23. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Bill Warrant #2544 dated March 26, 2020 in the amount of \$62,176.96. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Board Appointees Warrant #2545 dated March 26, 2020 in the amount of \$17,641.76. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve Payroll Warrant #2546 dated March 26, 2020 in the amount of \$48,236.34. Seconded by Ms. Bekier.

Unanimously carried.

Ms. Burnett moved to approve the credit card expense report for the period January 28, 202 to February 28, 2020. Seconded by Ms. Bekier.

Unanimously carried.

LIBRARY DIRECTOR'S REPORT

The Trustees were in possession of Ms. Simpson's report to the Board of Trustees for February, 2020 as well as reports from Children's and Young Adults' Departments.

Ms. Simpson has been monitoring the library since it has been closed from March 16 to the present. Virtual meetings with staff members is going well. In accordance with Executive Order 202.4, she is determining which employees need to be classified as essential.

The website from the CDC is on the Library's web page as is the Census Information.

Any new patrons may apply for a digital library card through NLS.

A library chat for patrons is being formulated .

Ms. Burnett moved to close the Library to the public through April 15, 2020 and any necessary extension of Executive Order 202.4, during which time the Director shall make appropriate designation of essential and non-essential staff all in accordance with Executive Order 202.4. Seconded by Ms. Bekier.

Unanimously carried.

Regarding charges from Macmillan, they are reverting to their prices as of October 2019 although the embargo is ongoing.

ADVANCED CONSULTING CORPORATION REPORT

Mr. Marino reported.

No date has been set for the unserved areas vote.

Ms. Burnett moved to accept the RFP proposal for in-house IT services from Giomperez Services Inc., which includes an hourly fee of \$38.00. Seconded by Ms. Bekier.

Unanimously carried.

Due to the restrictions relating to the corona virus,

Ms. Burnett moved to waive the rent for March and April from the Broad Hollow Players LTD . Seconded by Ms. Hardial.

Unanimously carried.

LEGAL

Mr. Volz reported.

Other than that which was discussed in Executive Session, he has been monitoring with the State Department the upcoming elections that are scheduled to take place at the Library. At present the dates stay the same. He will keep the Trustees and Director advised of any notifications from the State.

The Library has been closed consistent with Executive Order 202.4.

COMMITTEES

Due to the Library's closure, the scholarships are on hold until we can ascertain the full amount we can award. There was an expectation of future revenue from the Broadhollow scholarship show that was scheduled but may not be able to go ahead..

OLD BUSINESS

There was no unfinished business for the Board's attention.

OTHER

Brief discussion regarding the Library's liability insurance policy.

Ms. Simmons advised that the Library will be offering some programs on line for patrons.

ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees will be held on April 30, 2020 at 7:00 p.m. If necessary, the Board will convene into Executive Session and reconvene into public session at 7:30 p.m.

Ms. Burnett moved to adjourn at 6:43 p.m. Seconded by Ms. Bekier.

Unanimously carried.

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Respectfully submitted,


Catherine Antioco, Library Board Clerk