

April 23, 2009

The 692nd Meeting of the Board of Trustees of the Elmont Public Library, Elmont Union Free School District, Town of Hempstead, Nassau County, New York, was held at the Elmont Public Library on April 23, 2009.

**CALL TO ORDER/EXECUTIVE SESSION**

The meeting was called to order by Ms. Tania Lawes, President at 7:00 p.m.

**MEMBERS PRESENT:** Ms. Tania Lawes, President  
Ms. Maria Gregori  
Ms. Kathleen Harsch  
Ms. Pauline Johnson

**MEMBERS ABSENT:** Ms. Joanne Mazzeo (prior notice given)

**ALSO PRESENT:** Ms. Carolee Ciulla, Librarian-In-Charge  
Robert O'Brien, Esq., Library Board Attorney  
Mr. Frank Marino, Advanced Consulting Corp.  
Catherine Antioco, Library Board Clerk

**PUBLIC** See attached sign-in sheet

Ms. Johnson moved to go into executive session at 7:05 p.m. to discuss legal matters. Seconded by Ms. Gregori.

Unanimously carried.

Ms. Johnson moved to come out of executive session at 7:57 p.m. Seconded by Ms. Harsch.

Unanimously carried.

The Board reconvened into Public Session at 8:05 p.m.

**SALUTE TO THE FLAG**

Ms. Lawes informed everyone that we have hired Ms. Maggie Gough who will commence her employment as Library Director on May 11, 2009.

She thanked Ms. Carolee Ciulla for all her hard work helping carry us until we hired a new director.

### **Agenda Items**

No discussion.

### **Meeting Room/Theatre Requests**

A request has been made to use the theatre on May 14, 2009 to host a program, "Women of Distinction" which is sponsored by Assemblyman Tom Alfano. The request has been reviewed by the attorney.

Ms. Johnson moved to approve the theatre request of Assemblyman Tom Alfano for a program entitled Women of Distinction for May 14, 2009. Seconded by Ms. Gregori.

Unanimously carried.

### **APPROVAL OF THE MINUTES**

#### **Minutes of the Meeting of March 26, 2009**

Page 5, 1st paragraph, change \$652.05 to "\$642.05"

Page 5, 4th paragraph, Nassau Library System, change "Ms. Gregori" to "Ms. Mazzeo."

Ms. Gregori moved to approve the Minutes of the Meeting of March 26, 2009, as corrected. Seconded by Ms. Johnson.

Unanimously carried.

### **FINANCE**

#### **Administrative Fund Disbursements dated April 14, 2009**

Mr. Marino advised that W.L. Printing House is owned by Winston Lawrence who is a part-time employee of the library.

### **Treasury Warrants**

Ms. Gregori moved to approve Treasury Warrant #1942 dated March 25, 2009 (Payroll Warrant) in the amount of \$73,091.57. Seconded by Ms. Johnson.

Unanimously carried.



Ms. Gregori moved to approve Treasury Warrant #1945 dated April 8, 2009 (Payroll Warrant) in the amount of \$55,941.04. Seconded by Ms. Johnson.

Unanimously carried.

Ms. Gregori moved to approve Treasury Warrant #1947 dated April 23, 2009 (April Bill Warrant) in the amount of \$66,669.93 Seconded by Ms. Johnson.

Unanimously carried.

Ms. Gregori moved to approve Treasury Warrant #1948 dated May 1, 2009 (Independent Contractors Warrant) in the amount of \$11,532.01 Seconded by Ms. Johnson.

Unanimously carried.

**Monthly Position Paper for the period March 20, 2009 to April 16, 2009**

Ms. Ciulla was asked if we will end the year with a surplus in the audio cassettes/CDs/DVDs line. She advised that they have been ordering but items have not come in yet. They will continue to order materials under that code.

Mr. Marino called the Board's attention to Code 416, Computer Services and Databases. Since we have hired the part-time computer technician, we have not had to call in a consultant, which has resulted in a substantial savings in that Code.

**MAIN LIBRARY AND BRANCHES**

Report of Librarian-In-Charge.

Ms. Ciulla reported.

Civil Service was contacted and told that we are not able to simply change a part-time librarian to full-time. We have to canvas the list, which will be done to fill a vacancy for a Children's librarian.

The Food for Fines Program was very successful. The Board thanked Steve Harsch for his introducing and coordinating the event.

Will Lodise, IT person attended the "Introduction to Google Applications" and will be developing a schedule to conduct training for the staff as well as internet training classes for the public.

The 2008 State Annual Report has been completed and the Board had a copy for their review.

Ms. Gregori moved to approve the Annual State Report for 2008.  
Seconded by Ms. Johnson.

Unanimously carried.

Ms. Ciulla thanked everyone for the opportunity to serve the Library and the community. It was not easy, but proved to be a good learning experience.

Ms. Gregori pointed out her appreciation for a grant for the Children's Section called "Picture America" books. There are programs that go along with the books we will be receiving.

**Advanced Consulting Corporation Report**

Mr. Marino reported.

There will be a meeting on April 27, 2009 to go over credit card usage.

Regarding the annual loan request to the Elmont Union Free School District, to date we have received less than half of our budget, due to the way taxes are collected.

Ms. Gregori moved to approve the request for loan amount of \$1,050,000.00 from the Elmont Union Free School District for the 2009/2010 fiscal year. Seconded by Ms. Harsch.

Unanimously carried.

The fire marshal conducted an inspection of the Library, with Mr. Geras of the school district in attendance. No problems were found.

Mr. Marino has been in contact with the family of Joe Marziotto to arrange for the dedication of the "Local History Room." As soon as he receives a date from the family, he will advise the Trustees.

The Library's Capital Fund used for the Library's new building closed with a balance of \$452.05.

**COMMITTEE REPORTS**

Discussion regarding the scholarship fund committee's plan to offer six Broad Hollow shows to the public this year, between May 23, 2009 and November, 2009, the ticket admission price to go into the scholarship fund. Community residents present were disappointed that, as they are subscription members, their ticket money cannot be allocated to the scholarship fund.

Mr. Joseph Franco asked for fliers regarding ticket sales to distribute to the American Legion.

**NASSAU LIBRARY SYSTEM**

No discussion.

**LEGAL**

Mr. O'Brien reported.

In accordance with his instructions from the Board at last month's meeting, Mr. O'Brien contacted the civil service attorney to thank him for all his efforts on behalf of the Library and asked him to refer any future correspondence he may receive from civil service to Mr. O'Brien to handle on behalf of the Board.

He obtained the bills pending in Albany affecting libraries. The website he obtained them from is [assembly.state.ny.us](http://assembly.state.ny.us).

### **CORRESPONDENCE**

We received a letter from a member of the community directed to Mr. Bob Prokopowicz c/o Ms. Linda White thanking him for the opportunity to work with him on introducing the "Michelle Obama" power point presentation.

### **OLD BUSINESS**

The Trustees thanked all who sent e-mails and letters of support regarding library funding. Assemblyman Tom Alfano and Senator Craig Johnson have advised that the assembly approved \$10.6 million in funding for library aid.

Ms. Ciulla will check to see if our NCLA membership has been paid.

### **PUBLIC**

Mr. Franco suggested presenting a citation to Ms. Ciulla in recognition of her service to the Library community while we were in between directors. The Board agreed that this is warranted.

Ms. Blanche Wager said that she had attended computer classes. The instructor was excellent and very patient with everyone. Although she was happy to see so many people in attendance, she stopped going because the class sizes are too large. She also said that she and her husband came to the Library on Sunday and was surprised to see it so busy. She asked if there was any way the Library could remain open on Sundays during the summer months.

Mr. Patrick Nicolosi suggested writing to every organization in town letting them know about the scholarship program. A flier distribution to all local organizations is planned.

Mr. Nicolosi wanted those present to know about the Belmont/Elmont parade on May 30th. Coupons for free admission on the 31<sup>st</sup> and a hot dog and soft drink are available at the Bethpage Credit Union. May 31st will also have events at the race track and there will be some activities at the Library.

There was some interest from those in attendance as to how we came to hire the new director. The community was advised that Civil Service changed some of their requirements in order to increase the pool of applicants. As a result, we were able to interview Ms. Gough. The trustees feel that, in view of Ms. Gough's background, the transition will be a smooth one.

Ms. Monique Hardial introduced herself as a member of the community that will be running unopposed as trustee for the vacant seat of Ms. Joy Madera.

**PERSONNEL**

There were no personnel items for the Board's attention.

**OTHER**

The next regularly scheduled meeting of the Board of Trustees will be on May 21, 2009 at 7:00 p.m. The Board will immediately go into executive session and reconvene into public session at 8:00 p.m.

Ms. Johnson moved to adjourn at 9:50 p.m. Seconded by Ms. Gregori.

Unanimously carried.

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Respectfully submitted,

Catherine Antioco